Meeting brought to order at 4:04pm by Colleen Keller (Chair)

I. Business
   A. Keller motions to approve the up to amount of $260 to pay for an annual one-time fee for the Zapier Starter Plan.
      1. Maya Murarka seconds.
      2. Motion passes unanimously.
   B. Keller motions to approve (Canva is used for members/visibility interns to create designs. Canva Pro would offer new opportunities to members) an up to amount of $150 for a year-long Canva Pro Subscription.
      1. Murarka seconds.
      2. Motion passes unanimously.

Meeting adjourned at 4:10pm
Minutes submitted by Kyle Cyr (Secretary)